

SUMMARY OF PROCEEDINGS*

**KERN COUNTY ANIMAL SERVICES DEPARTMENT
ANIMAL CONTROL COMMISSION**

Kern County Administrative Building
1115 Truxtun Ave., Bakersfield, CA 93301
3rd Floor, Multipurpose Room

October 21st, 2015 – 6:00p.m.

- A. ROLL CALL:** The meeting was called to order at 6:02 p.m.
Commissioners Present: Ms. Anderson –Chairperson/Commissioner
Mr. Blackburn – Commissioner
Ms. Geary – Commissioner
Ms. Taggart – Commissioner
Ms. Perez – Commissioner (*non-voting member*)
- Commissioners Excused: Ms. Madigan – Vice-Chairperson/Commissioner
- Staff Present:
Nick Cullen – Director, Kern County Animal Services
Gurujodha Khalsa – Deputy County Counsel, Kern County
Maggie Kalar – Public Information Officer, Kern County Animal Services
Blake Smith – Business Manager, Kern County Animal Services
Amber Chrissakis – Office Services Specialist

[When names appear in parenthesis, the motion initiating action on the agenda item was made by the first Commissioner named and seconded by the second Commissioner named.]

B. APPROVAL OF SUMMARY OF PROCEEDINGS:

1. September 16th, 2015 Regular Meeting.

Motion to Approve, Receive and File (*Geary/Blackburn*) - All in favor

C. CONSENT AGENDA:

NONE

D. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may act to direct the staff to place a matter of business on a future agenda. Please state your name and address for the record before making your presentation. **SPEAKERS ARE LIMITED TO TWO MINUTES.**

Heard from Liz Keogh regarding the Summary of Proceedings.

E. STAFF ANNOUNCEMENTS OR REPORTS:

1. DIRECTOR'S MONTHLY REPORT – Receive and file

Heard from Commissioner Blackburn on the volunteer hours for the month. Also heard from Commissioner Blackburn on monthly statistics. Director Cullen responded to Commissioner Blackburn in regards to intake numbers by adding that Animal Services is working on a pet retention program, and is setting goals for return to owner animals and foster animals. Commissioner Blackburn also asked who tracks the foster animals and Director Cullen states that Animal Services has a Foster Coordinator. Lastly, Commissioner Blackburn asked about hold times and shelter capacity. Director Cullen answers with the hold times for stray animals and breaks states that while there is no more room to add more kennels each area has a different capacity level.

Supervisor Perez asked Director Cullen what his assessment was of the MAOF program. Director Cullen responded that very recently Animal Services has widened the scope of job responsibilities and the program has been very successful.

Heard from Terry Kahn who asked what MAOF stands for. Director Cullen responds that it stands for Mexican American Opportunity Foundation.

Liz Keogh requests that the statistics for the Return to Owners in the field be added to the Director's Monthly Report. Director Cullen agrees to include those numbers.

Heard from Blake Hernandez who asked about what types of animals go into the foster program. Director Cullen explains what types of animals are eligible for the foster program.

Commissioner Geary asked Maggie Kalar about whether or not she receives the City of Bakersfield's monthly statistics. Maggie confirms that she does get them.

Motion to Receive and File (*Perez/Geary*) – All in favor.

F. COMMISSIONER ANNOUNCEMENTS OR REPORTS:

On their own initiative, Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda (Government Code Section 54954.2(a)).

Heard from Commissioner Geary in regards to the Emergency Preparedness Sub-Committee. She and Commissioner Taggart met before the meeting to discuss the Sub-Committee.

Commissioner Anderson requested that the Emergency Preparedness Sub-Committee be added to the monthly agenda under old business going forward.

Heard from Judythe Coffman in regards to an emergency preparedness plan. She is on the Board of Directors of the California Federation of Dog Clubs and states that they already have an emergency plan along with supplies and funding and suggests the Sub-Committee check with them.

G. OLD BUSINESS:

1. STAFF REFERRALS

NONE

2. SPAY/NEUTER FUNDS UPDATE

Heard from Blake Smith, with a final update on the funds received for the fiscal year 2015.

Supervisor Perez inquires about what happens to the funds that are left over after the fiscal year is over. Blake responds that at the end of the fiscal year Animal Services actually ended up spending some money from their general funds to cover some spay/neuter costs so all the money from all the districts was spent.

Heard from Liz Keogh in regards to the change in guidelines of the low income vouchers.

3. FRIENDS OF THE KERN COUNTY ANIMAL SHELTERS UPDATE

Heard from Judi Daunell regarding an update on the spay/neuter vouchers. She also spoke about the Kern River Valley Community Cats Snip and Tip program. She informed that Friends will be out at the fairgrounds for the pet fair Saturday the 24th. She updated on items donated to the KCAS Foster program.

H. NEW BUSINESS:

NONE

I. ADJOURNMENT:

Motion to adjourn (*Perez/Geary*) – All in favor.

The meeting was adjourned at 6:35 p.m.

The next Animal Control Commission meeting is scheduled for:

November 18th, 2015
6:00 p.m.

Attest:



Janice Anderson
Chairman

**A full recording of the proceedings can be heard at http://www.co.kern.ca.us/acd/AAC_AS.aspx*