

**SUMMARY OF PROCEEDINGS\***

**KERN COUNTY ANIMAL SERVICES DEPARTMENT  
ANIMAL SERVICES COMMISSION**

**Kern County Administrative Building**  
1115 Truxtun Ave., Bakersfield, CA 93301  
3<sup>rd</sup> Floor, Multipurpose Room

October 17<sup>th</sup>, 2018 – 6:00p.m.

**A. ROLL CALL:** The meeting was called to order at 6:05 p.m.  
Commissioners Present: Ms. Anderson –Chairperson  
Mr. Blackburn – Vice Chairperson  
Ms. Geary – Commissioner  
Mr. Sannappa - Commissioner

Commissioners Excused:  
Ms. Perez – Commissioner

Staff Present:  
Nick Cullen – Director, Kern County Animal Services  
Sally Breyer - Deputy Director, Kern County Animal Services  
Jerri S.Bradley – Deputy County Counsel, Kern County  
Blake Smith – Business Manager, Kern County Animal Services  
Amber Chrissakis – Volunteer OSS, Kern County Animal Services

*[When names appear in parenthesis, the motion initiating action on the agenda item was made by the first Commissioner named and seconded by the second Commissioner named.]*

**B: APPROVAL OF SUMMARY OF PROCEEDINGS**

1. July 18<sup>th</sup>, 2018 - Corrections to previously Filed and Received Summary - Approve
2. August 15<sup>th</sup>, 2018 - Regular Meeting - Approve

Motion to Receive and File (*Blackburn/Geary*) - All in favor

### **C. CONSENT AGENDA:**

These agenda items before the Animal Services Commission (Commission) may be acted upon with one motion if no member of the Commission or audience wishes to comment or ask questions.

#### **1. CORRESPONDENCE FILED WITH THE COMMISSION - Receive and File**

- a. E-mail received 08/15/18 from Walthall Lee Beville II regarding "Counsels Investigation into the conflict of interest of the Animal Control Commission Chairperson Anderson
- b. E-mail received 09/03/18 from Liz Keogh regarding "Summary of Proceedings"

Motion to Receive and File (*Blackburn/Taggart*) - All in favor

### **D. PUBLIC PRESENTATIONS:**

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may act to direct the staff to place a matter of business on a future agenda. Please state your name and address for the record before making your presentation. **SPEAKERS ARE LIMITED TO TWO MINUTES.**

Heard from Liz Keogh concerning a motion passed at a previous meeting for the department to solicit applications for a sub-committee to which they did not. Director Cullen responds to Ms. Keogh.

Heard from Susan Richardson concerning a dog that was euthanized at the shelter due to ring worm. Director Cullen responds to Ms. Richardson's concerns.

Heard from Michelle Vallejos concerning how to have items received and filed with the Board of Supervisors. Jerri S. Bradley responds to Ms. Vallejos' concerns.

### **E. STAFF ANNOUNCEMENTS OR REPORTS**

#### **1. DIRECTOR'S MONTHLY REPORT – Receive and file**

Heard from Director Nick Cullen regarding the Ordinance Change Sub-Committee. He also spoke regarding the kitten nursery, the volunteer program changes and he briefly went over the statistics in the Director's report. He also spoke briefly regarding off-site

adoption events. Lastly, he spoke regarding the distemper outbreak they recently had and what that situation looks like currently.

Heard from Commissioner Anderson regarding Petsmart stores looking for organizations to bring adoptable cats into their store on Ming Ave.

Heard from Commissioner Blackburn who commented on the statistics in the Director's report.

Heard from Commissioner Geary concerning recruiting volunteers.

Motion to Receive and file (*Geary/Blackburn*) - All in favor

## 2. SPAY/NEUTER FUNDS UPDATE

Heard from Blake Smith, who discusses the spay/neuter funds report.

Motion to Receive and file (*Taggart/jSannappa*) - All in favor

## F. COMMISSIONER REPORTS

Heard from Commissioner Blackburn who spoke to the students from BC and CSUB.

## G. OLD BUSINESS:

### 1. STAFF REFERRALS

NONE

### 2. LIVESTOCK CONTAINMENT COMMITTEE

Motion to Remove the Livestock Containment Sub-Committee from future agendas (*Geary/Sannappa*) - All in favor

### 3. DISCUSSION AND APPOINTMENT OF MEMBERS OF A ORDINANCE CHANGE SUB-COMMITTEE

Heard from Commissioner Geary, Commissioner Sannappa regarding the first sub-committee meeting.

**H. NEW BUSINESS:**

NONE

**I. ADJOURNMENT:**

Heard from Commissioner Anderson who opened up discussion on when the next meeting should be because of Thanksgiving and Christmas holidays in November and December.

Heard from Jerri S. Bradley of County Counsel who gave the commission some direction on legalities of changing the date.

It was agreed upon that the tentative date would be December 12<sup>th</sup>, depending on the availability of the meeting room.

Motion to go dark in November and have the next meeting tentatively held December 12<sup>th</sup>, 2018 (*Blackburn/Geary*) – All in favor.

Motion to adjourn (*Taggart/Geary*) – All in favor.


The meeting was adjourned at 6:53 p.m.

The next Animal Control Commission meeting is scheduled for:

December 12<sup>th</sup>, 2018  
6:00 p.m.

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Attest:



Janice Anderson  
Chair

*\*A full recording of the proceedings, which constitute the official record of the Animal Services Commission's meetings, can be heard at: <https://www.kerncountyanimalservices.org/who-we-are/animal-services-commission/>*